# Phoenix Distributors Ordering instructions for Individual Officers Program

### **Department Ordering instructions:**

[This is for officer's that are purchasing a weapon for themselves with their own money but for department use]

- 1. Officer ordering must be full time officer with the department.
- 2. Officer ordering must have **NO** arrests or convictions of any crime of domestic violence.
- 3. Officer is ordering a weapon for use on and off duty.
- 4. Officer ordering is paying for the weapon with his/her personal funds.
- 5. Print Superior/Department letter ON DEPARTMENT LETTERHEAD.

## [LETTER MUST BE ON DEPARTMENT LETTERHEAD AND SIGNED BY CHIEF OR SUPERIOR OFFICER]

6. Completely fill out ordering application.

### **Non Department Ordering Instructions:**

[This is for officer's that are purchasing a weapon for themselves with their own money]

- 1. Copy of current non-expired official police I.D.
- 2. Completely fill out ordering application.
- 3. Officer ordering MUST find his or her own FFL for transfer and pickup.

### [IT IS THE OFFICER PURCHASING RESPONSIBILITY TO FIND FFL FOR TRANSFER]

The previous info must be filled out correctly and submitted correctly or order will NOT be processed or will be delayed.